



Monument Academy

Board of Directors Governance and Policy

Policy Name:	Staff Bereavement Leave
Policy Number:	GBGJ-MA
Original Date:	October 17, 2024
Reviewed:	
Approved	October 17, 2024
Category:	Personnel
Author:	Dir of Human Resources/ExecDir
Approval:	MA Board of Directors

Paid leave or sick leave may be used as bereavement leave. Such leave shall be granted to all eligible employees in case of the death of an employee's immediate family member (father, father-in-law, mother, mother-in-law, grandparents, grandchild, sister, sister-in-law, brother, brother-in-law, son-in-law, daughter-in-law, spouse, partner in a civil union, child or relative living in the household).

Absence necessitated by a death in the employee's family of someone other than a member of the immediate family may be given the same consideration as a death in the immediate family upon recommendation of the employee's immediate supervisor and approval of the Executive Director.

LEGAL REF.: C.R.S. 14-15-101 et seq. (Colorado Civil Union Act)